



ÉCOLE SECONDAIRE BALLENAS SECONDARY SCHOOL

Box 1570, 135 N. Pym Rd

Parksville, BC V9P 2H4

Telephone: (250) 248-5721 Fax: (250) 954-1531

Rudy Terpstra
Principal

Trish Catherine
Vice-Principal

Lesley LaCouvee
Vice-Principal

February 28, 2019

Dear Parents/Guardians,

The Ballenas Grade 8 Band, Grade 9 Band, Grad 10 Band, and Sr. Concert Band are all scheduled to perform at the **Vancouver Island Concert Band Festival on Tuesday, April 9th, 2019 at Alberni District Secondary School in Port Alberni.**

This is the regional **MusicFest Canada** competitive festival for the Vancouver Island area. In addition to performing our repertoire and hearing several other Bands play, we will receive a recorded adjudication of our performance, as well as a 30-minute clinic by one of the adjudicators giving us thoughts on how we might improve our future performances!

During this field experience, each student will be acting as a representative of our school and the BSS music program. It is expected that every student will conduct himself or herself in a manner that reflects positively on our school community. **The School Code of Conduct will be in place for the entirety of the trip, and students must act with Care, Respect, and Self-Control at all times.** Failure to act according to the School Code of Conduct may result in the immediate contact of the parents in order for them to pick up their child as soon as possible. The school administration will also be notified immediately.

UNIFORMS: Please be reminded that our uniform is black dress pants, black socks, and black shoes (no runners please), a black button-down dress shirt, and a bright coloured tie (provided by the music program). **Our uniform reflects our desire to achieve excellence, and I would ask that students wear it fully before boarding the bus and until we leave the festival site.**

Forms and trip fee: Please fill out and return the attached permission form by Tuesday, March 12th with a \$20.00 payment to help cover some of the busing cost, festival fees, and TOC costs. Payments can be made with a cheque written out to Ballenas Secondary, exact cash stapled to the form, or it can be submitted online at <https://qualicum.schoolcashonline.com/> if you wish.

Also, we need parent chaperones in order for this trip to happen. If you are able to accompany us on this day trip, please send an email to bkellas@sd69.bc.ca to reserve your spot. It will be a fun day, and I know that you will enjoy hearing our three groups perform at the festival!

Students should bring a lunch and snacks for the day, as we do not know if there will be food service available for us at ADSS.

Here is the day's itinerary:

6:35am Students arrive at the BSS Band Room (already wearing their band uniforms)
Load music folders, equipment, and instruments onto the buses

6:55am The buses leave for ADSS

7:45am Arrive at ADSS and unload all instruments and equipment

8:00am Sr. Concert Band warm-up

8:30am Sr. Concert Band performance

9:00am Sr. Concert Band adjudication

10:00am Band 9 warm-up

10:30am Band 9 performance

11:00am Band 9 adjudication

12:30pm Band 8 warm-up

1:00pm Band 8 performance

1:30pm Band 8 adjudication

2:10pm Depart ADSS and drive back to Parksville

3:00pm Arrive back at Ballenas

When students aren't warming up, performing, or in their adjudication, they will have time to work on homework, eat lunch, and watch other groups perform in the ADSS Theatre. Students are not allowed to leave the school/festival site.

This event is always one of the highlights of the year for our Band students, so please make sure that your child gets their permission form and payment in as soon as possible.

Thank you for your support!

Sincerely,



Brent Kellas
Ballenas Music Director
bkellas@sd69.bc.ca



Parent/Guardian Consent and Acknowledgement of Risk Form

School Name:	BALLENAS SECONDARY SCHOOL	School Telephone #:	250-248-5721
Educator-in-Charge Name:	Brent Kellas		

Dear Parent/Guardian: The purpose of this form is to inform you about a proposed field experience and to seek your support and permission for your child to participate in it. The District requires a parental waiver for your child to participate in this activity. Please be advised that the parental waiver does not legally waive the rights of a minor (the student) in case of accident or injury. Field experiences are part of the school program and they provide students with valuable learning experiences. However, should you wish that your child **NOT** participate in this activity, school staff will assign your child other learning activities at the school.

This is an important document. Please review the contents of this Consent and Acknowledgement of Risk Form carefully prior to providing permission for your child to participate in this excursion. Clarify any questions or concerns with the Educator-in-Charge BEFORE signing it.

Your child will **NOT BE ALLOWED TO PARTICIPATE IN THIS FIELD EXPERIENCE** if this form is not signed and returned to the school no later than: March 12, 2019

ACTIVITY/PROGRAM INFORMATION

Destination/activity: VI Concert Band Festival in Port Alberni Date(s) April 9th, 2019
 Series of activities to be undertaken (specify program): Performance and adjudication at the VI Concert Band Festival
 Purpose or Educational Goal(s): To perform for an audience and receive feedback from professional conductors and educators
 Itinerary/activities: See attached
 Method of transportation: SD69 School Buses By: SD69
 Educator-in-charge: Brent Kellas
 Cost to student: \$20.00 What to bring: Lunch, instrument, music, uniform, homework
 Other considerations: Students should be wearing their uniforms when they arrive in the morning
 Behaviour expectations: SD69 School Code of Conduct. Care, Respect, and Self-Control. See attached sheet for specifics.

SCHOOL RESPONSIBILITIES

- The School will make every reasonable effort to ensure or ascertain that:
- The staff, volunteers and/or service providers involved are suitably trained and qualified
 - The students are adequately supervised over all aspects of the program/activity
 - The location(s) used are appropriate and safe for all the activity(ies) and group
 - A Safety Plan is in place to identify and manage known potential risks
 - An Emergency Plan is in place to deal with an injury or illness to any of the students

POTENTIAL KNOWN RISKS AND SAFETY INFORMATION

The purpose of this section is to detail and reinforce with parents all known risks of participation in the field experience to ensure parents/guardians are providing informed consent. Safety issues and precautions which have been discussed with students should also be referred to. For example, if the students will be required to wear any specific safety equipment, such as goggles and helmets.

Additional Comments/Requirements:**CONSENT AND ACKNOWLEDGEMENT OF RISK**

While school staff take reasonable steps to prevent injuries to students, some degree of risk is inherent in the nature of this activity, and may occur without fault on the part of the student, School Board, its employees or agents, or the facility where the activity is taking place. By allowing your child to participate in this activity, you are agreeing that the activity described is suitable for your child, and that you acknowledge that there is a risk of injury associated with the activity. **PLEASE INITIAL THE BOXES BELOW INDICATING YOUR UNDERSTANDING AND AGREEMENT TO THE FOLLOWING CONDITIONS FOR YOUR CHILD'S PARTICIPATION IN THIS FIELD EXPERIENCE:**

- My child has been informed that he/she is to abide by the rules and regulations, including directions and instructions from the school's and/or service provider's administrators, instructors, and supervisors over all phases of the activity/program.
- In the event my child fails to abide by these rules and regulations, disciplinary action may require his/her exclusion from further participation, or that I be contacted to have him/her picked up, unless I have specified other transport arrangements.
- Should it become necessary for my child to have medical attention, I give the Educator-in-Charge my permission to use his/her best judgement in obtaining said service(s) for my child. I understand that any such cost(s) incurred on behalf of my child will be my responsibility.
- I confirm that the school has the most up-to-date Medical Information on file regarding my child and that this information may be used in the event of a medical issue/concern.
- I confirm that the school has the most up-to-date Emergency Contact information on file for my child and that this information may be used in the event of an emergency.

PERMISSION

I, _____ (Name of parent/guardian), **GIVE PERMISSION**
 for _____ (Name of student), to participate in this field experience as described.
I understand that my child may be exposed to a risk of injury due to accident while participating in this activity.

I, _____ (Name of parent/guardian) **DO NOT GIVE PERMISSION**
 for _____ (Name of student) to participate in this field experience as described.
I understand that school staff will assign my child other learning activities at the school.

Parent/Guardian Name (print) _____ Date: _____
 Parent/Guardian Signature: _____
 Parent/Guardian Contact Number(s): _____ Day: _____ Evening: _____

Comments (Include any restrictions or limitations which would prevent your child from fully participating in this trip or any other special concerns which board staff should be aware of surrounding your child:

NOTE

Efforts to minimize costs have been made to support student participation. Please note that no student shall be denied an opportunity to participate in an activity because of an inability to pay fees. Please contact the teacher or Principal if you have questions or concerns regarding the cost per student.

Original kept on file with Educator-in-charge